

MINUTES OF MEETING

Pre-bid Meeting for Construction of Security Guard Living Quarters at:

1. Bondeyma Industrial Park, Mongar - Package D
2. Dhamdum Industrial Park, Samtse - Package I
3. Jigmeling Industrial Park, Sarpang – Package G

Date: 28/06/2017

Time: 10:30 AM

Venue: IIDDD, Meeting Hall, Changzamtog

The following were present:

Employer Representatives

1. Ms. Kezang Deki, Chief Engineer, IIDDD, DoI, MoEA
2. Ms. Karuna Chhetri, Asst. Engineer, IIDDD, DoI, MoEA
3. Ms. Karma Yangki, Jr. Engineer, IIDDD, DoI, MoEA

Bidders Representatives

1. SKD Construction Pvt. Ltd.
2. Rinzin Construction Pvt. Ltd.
3. Meewang Construction Pvt. Ltd.
4. Lhayul Norbu Construction Pvt. Ltd.
5. Lhaksam Construction

A summary of the key issues raised and discussions are as follows:

Sl. No.	Issues and Discussions	Agreement/Action to be taken
1.	Duration of the project is 10 months; bidders requested to extend the duration of the project as it is not enough for them to complete the work within given time.	Duration of the project cannot be extended as it is only 2 storied building which won't require more than 10 months moreover it is time bound GoI Project, and 11 th FYP is coming to end by June 2018.
2.	Commitment of VTI Graduate in the tender document.	Commitment of VTI Graduate according to tender document has to be deployed at site otherwise deduction will be made as per the prevailing market rate from their Running Account Bill.

3.	Release of excavator once the excavation work is completed.	Once the excavation work is completed, the bidder can write to this Division and accordingly the Division will further write to CDB to release the excavator.
4.	Bidder can participate in more than two bids or not.	Bidders can participate in more than two bids since the works are completely different packages and under different budget heads.
5.	Payment for the excavation width	Payment for the excavation width will be based on the drawings and no payment will be made for working space, Contractor has to incorporate in the rate for the working space.
6.	Signing of Integrity pact by both the parties	Integrity pact shall be signed by both the parties in original affix with legal stamps otherwise bid will be rejected during the evaluation.
7.	Any doubt in BOQ	Doubt in BOQ has to be raised during Pre-bid Meeting; no further clarification will be considered once the work is awarded.
8.	Deploy of Electrical Engineer	They have to submit the necessary supporting documents for Electrical Engineer along with the bidding documents and deploy at site as and when his/her service is required.
9.	Bricks for the building's wall	Bricks for the building's wall should be locally produced and BSB certified

Meeting adjourned at 11:25 AM.





