

Gift Verification Form
Ministry of Energy and Natural Resources
Thimphu

After reviewing the gift, the Head of Agency (HoA)/Gift Administration Committee (GAC) shall decide on the retention or disposal of the gift as prescribed under Gift Rules 2017:

- (1) The gift to be retained/used by the recipient.

Date of Return:

- (2) The gift to be returned to the giver.
(Please attach the receipt or acknowledgement of the deposit).

Date of Return:

- (3) The gift from foreign source to be disposed off in accordance with the procedures in force for disposal of the government properties.

- (4) The gift from foreign government to be used for official purposes or disposed off in accordance with the procedures in force for disposal of government properties.

Name of organization:

Address:

Date of Deposit:
(Please attach the receipt or acknowledgement of the deposit)

I have determined that this gift is appropriate for use/retention/return in accordance with the Gift Rules and that this gift was not solicited by the recipient.

Date:

____/____/____

(Name and Signature of the Head of the Agency)

In the case of the Head of the Agency

Date:

____/____/____

(Name and Signature of the Committee Chair)