



MoENR/Pro-02/2025-2026/565

13th April, 2026

The air ticket quotations are invited for the most direct route **ECONOMY CLASS FULL FARE** for the following officials, Department of Water, Ministry of Energy and Natural Resources (MoENR).

Traveler:

1. Dechen Yangden
2. Norbu Wangchuk
3. Tashi Tobgay
4. Tashi Dawa
5. Karma Drupchuk
6. Karma Galay
7. Yonten Gyamtsho
8. Karma Tshering
9. Tenzin Khorlo
10. Indra Lal Acharja
11. Ugyen Gyeltshen
12. Phunthso Choden
13. Sonam

Travel Itinerary:

Date	Destination	Date	Return
21/04/2026	Bangkok to Mongolia (Ulaanbaatar) must arrive on 21 st April.	27/04/2026	Mongolia (Ulaanbaatar) to Bangkok

The quotations must be submitted on **14th April 2026 at 12:00 PM** to the Procurement Unit and shall be opened on the same day at **2:30 PM** in the office of the Procurement Officer.

Please ensure that there is **no requirement for a transit visa during travel stops**. The itinerary should include a **minimum layover time of 2.5 to 3 hours or more**. The arrangement must also provide **automatic transfer of checked luggage to connecting flights, in-flight meals, and inclusion of baggage allowance for both cabin and hand luggage**.

Travel from **Bangkok to Ulaanbaatar, Mongolia**, should be arranged considering that the flight from Bhutan arrives in Bangkok on **20th April at 17:30**. The onward connection to Ulaanbaatar must be scheduled with a **minimum layover of 4 hours after arrival in Bangkok**, ensuring sufficient time for transit and connection between flights



TERMS AND CONDITIONS

1. All bids must be submitted in a sealed envelope marked as "Quotation for Air Ticket" to the Procurement Officer, Procurement Section,
2. The rate should be quoted as per the sector given above and will be selected for the most economical route.
3. Airline and seats must be confirmed while submitting the quotation and submit confirmed itineraries.
4. The validation of fares and availability of seats should be as per the details mentioned above.
5. The successful bidder should submit the photocopy of every air ticket along with their invoices for payment.
6. Unconditional quotations like an increase of fares or changes of airlines at the time of travel are not accepted.
7. Tender documents should contain a photocopy of valid trade license and tax clearance certificate issued.
8. In case the lowest bidder withdraws his/her bid then the second lowest bidder shall be asked to purchase and issue ticket(s) and the difference amount shall be borne by the lowest bidder.
9. The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions, and the decision of tender committee will be final and binding.

Thanking you.

(Kinzang Choden)

Asst. Procurement Officer

Cc:

1. The Chief Finance Officer, FD, Secretariat for kind information and Payment
2. Office copy